



Midori Kai Inc.

# CRAFT VENDOR APPLICATION

2025 MIDORI KAI ARTS & CRAFTS BOUTIQUE

Saturday, September 13, 2025

Boutique Hours 9:30 am to 4:00 pm

Lakeside Office Plaza Parking Lot

1279 – 1299 Oakmead Parkway, Sunnyvale, CA 94085

Please read the Vendor Cover letter & Guidelines

**APPLICATION & PAYMENT DEADLINE: JULY 31, 2025**

Date: \_\_\_\_\_

*(Please Check One)*

RETURNING: \_\_\_\_ NEW: \_\_\_\_ IF NEW, REFERRED BY: \_\_\_\_\_  
*Print Name*

## VENDOR INFORMATION:

NAME: \_\_\_\_\_ CO. NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

WEBSITE: \_\_\_\_\_ CELL: \_\_\_\_\_

EMAIL: \_\_\_\_\_

*(Check Your Product(s):*

Jewelry \_\_\_\_ Pottery \_\_\_\_ Fabric Art \_\_\_\_ Clothing \_\_\_\_ Home Art \_\_\_\_ Art/Prints \_\_\_\_ Other \_\_\_\_\_

Please Describe Your Product(s) in More Detail:



Midori Kai Inc.

**OUTDOOR BOOTH:** Each outdoor booth has space for one 10 x 10 canopy. **Outdoor Booth Fee \$100 per space plus 10% of Sales Donation. Craft Vendor will supply their own canopy/table/chairs. Option to Rent Equipment is available in the section below.**

I will provide my own canopy/weight, table, and chair. Yes \_\_\_\_ No \_\_\_\_

- Number of Outdoor Booth Space(s): \_\_\_\_\_ x \$100 each = TOTAL: \$\_\_\_\_\_.
- I understand that I **cannot change** my assigned space location.
- I will setup my own canopy, table & chairs. Yes \_\_\_\_ No \_\_\_\_
- Please arrange for someone to set up my canopy, table & chairs: Yes \_\_\_\_ No \_\_\_\_
- If you check "Yes", you will be **charged \$75 for the setup** of your canopy, table & chairs.
- I am sharing #\_\_\_\_ booth(s) with another vendor. Yes \_\_\_\_ No \_\_\_\_ . If sharing one or more booths, please understand that each vendor **MUST** complete his or her own Midori Kai Application. Name of Company/Person sharing my space:\_\_\_\_\_

**OPTION TO RENT EQUIPMENT:** I request that Midori Kai RENT the following equipment for me and I will pay the cost outlined below. I must submit my application & payment no later than July 31, 2025.

- 10' x 10' Canopy – Rental Fee Per Canopy \$90 x # Canopy \_\_\_\_\_ = Total \$ \_\_\_\_\_
- 6' Table – Rental Fee Per Table \$15 x # Tables \_\_\_\_\_ = Total \$ \_\_\_\_\_
- Folding Chair – Rental Fee Per Chair \$5 # Chairs \_\_\_\_\_ = Total \$ \_\_\_\_\_
- Midori Kai please set up my rented canopy/table/chair(s) Yes \_\_\_\_ No \_\_\_\_
- If you checked **Yes**, the set up charge is **\$75 per booth**. Total Set Up Charge: \$\_\_\_\_\_
- Canopy \$\_\_\_\_\_; Table(s) \$ \_\_\_\_\_; Chair(s) \$ \_\_\_\_\_; Set up Charge \$ \_\_\_\_\_ = TOTAL \$\_\_\_\_\_

**INDOOR SPACE:** There are only **27 indoor spaces**, which are available on a first come first serve basis. **Indoor Space Fee: \$100 per space plus 10% of Sales Donation.** Each space includes one 6' table & two folding chairs, which cost is included in the indoor space fee. If you need additional tables or chairs, Option to Rent Equipment is available.

Number of indoor space(s) required: \_\_\_\_\_ x \$100 each = TOTAL: \$\_\_\_\_\_

- I would like to rent extra chairs # \_\_\_\_\_ x \$5 for each extra chair = Total Cost \$ \_\_\_\_\_
- I would like to rent # \_\_\_\_\_ of extra tables x \$15 for each extra table = Total Cost \$ \_\_\_\_\_
- I need one Electrical Outlet Yes \_\_\_\_ No \_\_\_\_ **(Check One) I will provide my own heavy-duty extension cord and use blue tape to tape down the extension cord.**
- I understand that I **cannot change** my assigned space location.
- I am sharing my space(s) with another vendor. Yes \_\_\_\_ No \_\_\_\_ . If sharing one or more spaces, please understand that each vendor **MUST** complete their own separate Midori Kai Application. Name of Company/Person sharing your indoor space: \_\_\_\_\_
- I will set up my indoor space on Friday September 12, 2025 from 2 pm to 5 pm \_\_\_\_\_ or I will set up my indoor space on Saturday morning between 6:30 am to 9 am \_\_\_\_\_. **(check one)**



Midori Kai Inc.

**INSURANCE IS REQUIRED:**

\_\_\_\_ Enclosed is my Certificate of Insurance (“COI”) naming Midori Kai Inc., a California non-profit IRC (501) (c) (3) corporation as an Endorsed Additional Insured. **(See attached Sample COI).** **Your COI must be submitted no later than July 31, 2025 and if not received by the deadline, there will be a late charge of \$25.00. You must provide a copy of your Certificate of Insurance to participate in the Boutique.**

OR

\_\_\_\_ I do not have insurance and I am **NOT a FOOD VENDOR**, so please add me to the Midori Kai, Inc. general liability policy. I agree to enclose payment of \$50 to Midori Kai for the one-day insurance coverage. \_\_\_\_ (Initial)

**RESALE LICENSE INFORMATION: DO NOT SUBMIT A COPY OF YOUR RESALE LICENSE JUST PROVIDE THE INFORMATION BELOW:**

Resale License Number: \_\_\_\_\_ State \_\_\_\_\_ Date Issued: \_\_\_\_\_

***New* VOLUNTARY PRODUCT DONATION:** Please consider a voluntary in-kind product donation (valued at \$25+) for use in our donation drawings this year. If you would like to donate something from your product line, please bring it to the Midori Kai green canopy on Saturday morning before 9:30 am. Thank you...

*Please check one below:*

- \_\_\_\_ YES. I will donate an in-kind product drawing prize. Thank You!
- \_\_\_\_ Sorry I cannot make an in-kind product donation this year.

**MIDORI KAI DRAWING**

**1<sup>st</sup> Prize - \$500**

**2<sup>nd</sup> Prize - \$300**

**3<sup>rd</sup> Prize - \$200**

**And Vendor Donation Prizes**

We have increased the number of drawing tickets this year from \$20 for 5 tickets to **\$20 for 10 tickets!**

**I will purchase Ticket Packets\_#\_\_\_\_\_ Drawing Ticket Packets x \$20 each = \$ \_\_\_\_\_**



Midori Kai Inc.

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**MUST COMPLETE PAYMENT SUMMARY:**

- Outdoor Booth Fee Payment: \$ \_\_\_\_\_
- Indoor Space Fee Payment: \$ \_\_\_\_\_
- Insurance Fee: \$ \_\_\_\_\_
- Drawing Tickets: Number of Ten (10) ticket packet # \_\_\_\_\_ packet(s) x \$20 = TOTAL \$ \_\_\_\_\_  
(Your Tickets will be included in your Vendor Package on the day of the Boutique).
- Rental Equipment Total Cost \$ \_\_\_\_\_ Set up Fee \_\_\_\_\_ \$75
- TOTAL PAYMENT: \$ \_\_\_\_\_



Please visit the Vendor Login page on the Midori Kai website by scanning the QR Code or via <https://midorikai.com/boutique/vendorapplication>. You can pay fees or donate to Midori Kai using PayPal or Credit Card on the Midori Kai website. **You can also pay by Check (payee Midori Kai Inc.) & mail to Midori Kai c/o Phyllis Osaki, 130 E. San Fernando Street, #309, San Jose, CA 95112. Please indicate how you are paying your fees below:**

- Paid by PayPal \$ \_\_\_\_\_ PayPal User Name: \_\_\_\_\_
- Paid by Check \$ \_\_\_\_\_ Check # \_\_\_\_\_ Payer on check: \_\_\_\_\_
- Paid by Credit Card \$ \_\_\_\_\_

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**IMPORTANT: ALL APPLICATIONS, PAYMENT & CERTIFICATE OF INSURANCE DUE**

**BY JULY 31, 2025.** Please email your completed Application and Certificate of Insurance to [midorikaiboutique@gmail.com](mailto:midorikaiboutique@gmail.com). If you are mailing your application, COI & a check please MAIL everything to Midori Kai, c/o Phyllis Osaki, 130 E. San Fernando Street, #309, San Jose, CA 95112. Thank you.

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**CANCELLATION POLICY:**

- All cancellations must be in writing & email to [midorikaiboutique@gmail.com](mailto:midorikaiboutique@gmail.com)
- \*100% refund if cancelled before August 1st
- \*50% refund if cancelled from August 1<sup>st</sup> through August 31st
- \*0% refund for cancellation after September 1<sup>st</sup>

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**BOUTIQUE REGISTRATION ON SEPTEMBER 13, 2025:**

- **ENTER DRIVEWAY WITH MIDORI KAI GREEN FLAG SIGN – OPEN AT 6:30 AM**
- PICK UP VENDOR PACKET, drop off equipment/product and immediately drive car off property and park in the designated parking lot
- SET UP HOURS: 6:30 am to 9:00 am on Sept. 13, 2025
- Must be ready to open up by 9:30 am.
- BOUTIQUE HOURS: 9:30 am to 4:00 pm
- **10% of Sales must be paid to Midori Kai from 4 pm to 5:30 pm on September 13, 2025**
- **CLEAN UP MUST END BY 5:30 pm**



Midori Kai Inc.

**MIDORI KAI BOUTIQUE CONTACTS:**

- Phyllis Y. Osaki, Boutique Co-Chair, Cell: (925) 596-1770
- Maureen Mukai, Boutique Co-Chair
- Julie Hubbard, Food Chair, Cell (408) 688-7817
- Email Address: [midorikaiboutique@gmail.com](mailto:midorikaiboutique@gmail.com)
- WEBSITE: [www.midorikai.com](http://www.midorikai.com)

**ALL VENDORS MUST READ AND SIGN BELOW:**

*I understand that Midori Kai, Inc., a non-profit corporation IRC Sec 501 (c) (3) shall not be liable for product defect, customer dissatisfaction, lost or stolen product, injury, damage or any other liability that may arise before, during or after the Midori Kai Outdoor Arts & Crafts Boutique regarding the sale of my product(s), crafts or art. I accept full responsibility for any liability or insurance claim that may arise because of my participation in the Midori Kai Outdoor Arts & Crafts Boutique. **\*I agree to donate 10% of my gross sales to Midori Kai, Inc. at the end of the boutique from 4:00 pm to 5:00 pm.** \*100% of the Boutique net proceeds are contributed to Midori Kai Endowment Fund and are donated to non-profit organizations.*

SIGNATURE: \_\_\_\_\_ PRINT NAME: \_\_\_\_\_

COMPANY NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

Thank you!

Phyllis Y. Osaki & Maureen Mukai



# 2025 Midori Kai Arts & Crafts Boutique

Saturday, September 13, 2025 from 9:30 am to 4:00 pm

Lakeside Office Plaza

1279 to 1299 Oakmead Parkway, Sunnyvale, CA 94085

Dear Valued Vendor:

Our Application, Guidelines and Sponsor Information have changed, so please read all documents carefully.

## RETURNING VENDORS

If you are a **RETURNING** vendor and have already been juried by Midori Kai please go to <https://midorikai.com/vendor-login/> or scan the QR Code and download the appropriate 2025 Midori Kai Application documents (application, letter & guidelines).

There are three (3) different Applications: **Craft Vendor Application, Food Truck Application and Food Vendor Application**. Once you have completed the appropriate application on line, you may pay via PayPal, Credit Card or by Check.

Please email your Application and Certificate of Insurance to [midorikaiboutique@gmail.com](mailto:midorikaiboutique@gmail.com). Food Vendors must also include the appropriate County of Santa Clara Health Dept. form(s) and/or documentation and send to [midorikaiboutique@gmail.com](mailto:midorikaiboutique@gmail.com). You can also mail your documents to Phyllis Osaki, 130 E. San Fernando Street, #309, San Jose, CA 95112.

## NEW VENDORS

If you are a **NEW** vendor, you must be juried by Midori Kai, Inc. prior to participation. Email Phyllis Osaki and Maureen Mukai at [midorikaiboutique@gmail.com](mailto:midorikaiboutique@gmail.com) with your website link or photos of your product(s) and/or describe your food products. Midori Kai will jury your product(s) and inform you of your eligibility to participate in the 2025 Boutique.

Once approved, you can follow the steps outlined above to complete and submit the appropriate Application and payments.

## Midori Kai's 2024/2025 Grantees

100% of the boutique proceeds are contributed to the Midori Kai Endowment Fund, which provides grants to five different Grantees and to our Trailblazer recognition awards. The following are this year's Grantees:

1. Asian Pacific American Leadership Institute: Student Leadership Academy
2. Japanese American Museum of San Jose: Nikkei Community Internship Program / Ni-Do-To (Never Again) Exhibit
3. Japan town Community Youth Council: College Access Program
4. National Japanese American Historical Society: MIS (Military Intelligence Service) Historic Learning Center: Class kit camp art boxes
5. San Jose Buddhist Church Betsuin-Lotus Preschool: Playground Play Structure

## QUESTIONS

Any questions - contact our Midori Kai Boutique Co-Chairs, Phyllis Osaki and Maureen Mukai via [midorikaiboutique@gmail.com](mailto:midorikaiboutique@gmail.com) or Phyllis Osaki's cell at (925) 596-1770.

We look forward to your participation in the **2025 Midori Kai Arts & Craft Boutique** and thank you for your support.

Sincerely,

*Phyllis Y. Osaki*  
Boutique Co Chair

*Maureen Mukai*  
Boutique Co Chair



## 2025 Midori Kai Arts & Crafts Boutique

### GUIDELINES & PROCEDURES

**VERY IMPORTANT PLEASE READ**

2025 Midori Kai Arts & Crafts Boutique  
Saturday, September 13, 2025  
9:30 a.m. to 4:00 p.m.  
Lakeside Office Plaza  
1279 to 1299 Oakmead Parkway, Sunnyvale, CA 9408

**BOUTIQUE CONTACTS:**

Phyllis Osaki and Maureen Mukai	Boutique Co-Chairs
Email Address:	<a href="mailto:midorikaiboutique@gmail.com">midorikaiboutique@gmail.com</a>
Phyllis Osaki – Cell #	(925) 596-1770
Mailing Address:	130 E. San Fernando Street, #309, San Jose, CA 95112
Website:	<a href="http://www.midorikai.com">www.midorikai.com</a>

**VENDOR CHECK IN:**

1. Drive your vehicle through the middle driveway at 1279 – 1299 Oakmead Parkway, Sunnyvale, CA 94086 where the Midori Kai green flag sign is located starting at 6:30 am to 9:00 am (Driveway B on Site Plan).
2. At Check In you will receive your Vendor Packet, which will include:
  - 1) Gross Sales Calculation Receipt Form
  - 2) Space Assignment & Vendor List
  - 3) Boutique Site Plan, and
  - 4) Pre-purchased drawing tickets, if purchased
3. A Midori Kai Director will escort you to your booth space.
4. You may drive your vehicle to the assigned space to unload your goods & equipment. Once unloaded, please promptly move your vehicle to the parking lot across the street, behind the building.
5. Your booth space number along with your company name will be printed on an 8.5' x 11" sign taped on the ground in front of your booth space. **PLEASE DO NOT REMOVE THE SIGN UNTIL END OF BOUTIQUE.**
6. There will be an enlarged Site Plan identifying your location.

**VENDOR SET-UP/TAKE DOWN INFO:**

1. Indoor Booth set up available on Friday, September 12, 2025 from 2 pm to 5 pm or on Saturday September 13, 2025 from 6:30 am to 9:00 am.
2. Otherwise, set up on Saturday, September 13, 2024 - 6:30 am to 9:00 a.m.



3. All Vendors must finish setting up their booth by 9:30 a.m. day of boutique.
4. Vendor is responsible for taking down canopy & cleaning up your space by 5:30 pm. If Vendor pays Midori Kai for set up/take down service, then Midori Kai will take down your canopy.

#### **CANOPY INFO:**

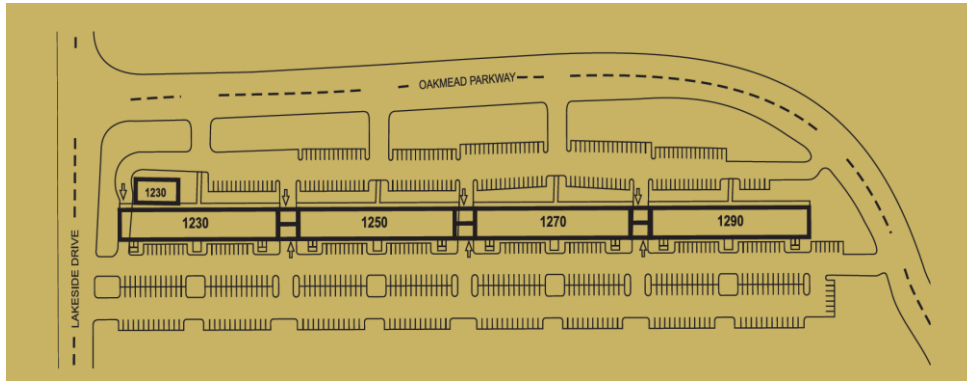
1. One canopy per vendor unless you purchased additional booth space(s). Maximum canopy dimensions for each canopy are 10' x 10'.
2. Midori Kai will assign your canopy space.
3. Booth space location changes will NOT be allowed.
4. The back of your canopy must be next to the parking space wheel stop and the front of your canopy must face the property's interior drive thru.
5. Please bring your own props, folding tables, chairs, tablecloths, mirrors & clothes racks (unless you requested to rent equipment through Midori Kai).
  - Two different Vendors may share a canopy space if each vendor has been juried individually.
  - Each vendor must complete their own separate Application.
  - The cost will only be for one booth space.
  - Each vendor must provide a Certificate of Insurance naming Midori Kai, Inc., as Endorsed Additional Insured.
  - Each vendor MUST indicate on their application the other Vendor that they are sharing a booth with.
6. Vendor will anchor down their canopy with weights.
7. Please note if you plan to use clothes racks, full-length mirrors or over-sized displays, these items must fit in, or immediately outside, your canopy booth or you may be required to purchase an extra space.
8. No electricity will be available.

#### **INDOOR BOOTH SPACE:**

1. Each indoor booth consists of one 6' table and two chair(s). Each booth will have your name on the table.
2. Indoor booth spaces are limited to 27 spaces And available to Vendors on a first come first serve basis.
3. If you require electricity, please indicate such on your application. Electricity outlets are limited.

#### **PARKING: Important please read:**

- Vehicle parking is NOT allowed on the boutique site, except during set up and take down time.
- You may unload your vehicles, then immediately remove it and park across the street behind the buildings. See map below.
- Vendor must park in the parking lot across the street (1230 – 1290 Oakmead Parkway) BEHIND THE BUILDINGS ONLY. Please leave the parking in front of the building for the customers.
- No Street Parking allowed.



### **Vendor Parking Behind 1230 – 1290 Oakmead Parkway**

**FOOD:** Food Trucks and Food Vendors will be on-site so you can purchase your lunch that day.

**RESTROOM & SECURITY GUARD INFO:** Portable restrooms and wash stations will be available. A Security guard will be present all day.

**CASHIERING & PACKAGING:** Vendor is responsible for handling the sales & packaging of their merchandise.

### **INSURANCE:**

- All vendors must be covered by insurance and name Midori Kai, Inc, a CA non-profit corporation pursuant to IRC 501(c) (3), as an Endorsed Additional Insured. Vendors must submit a Certificate of Insurance (“COI”) with your application (attached is a sample of the COI).
- If you have your own insurance policy, please submit a copy of your Certificate of Insurance (COI) with your application package and have your broker name Midori Kai, Inc., a California non-profit corporation pursuant to (IRC Sec. 501 (c)(3) as an Endorsed Additional Insured on the COI.
- **For NON-FOOD VENDORS** - If you do not have insurance, Midori Kai can add you to our insurance policy for the one day for \$50.
- **FOOD VENDORS** - You must provide your own Insurance and submit your Certificate of Insurance with the application package. Please submit a copy of your Certificate of Insurance (COI) with your application package and have your broker name Midori Kai, Inc., a California non-profit corporation pursuant to IRC Sec. 501(c)(3) as an Endorsed Additional Insured on the COI.

### **10 % SALES DONATION:**

- All Vendors agree to contribute 10% of their gross sales (cash, check or credit card) at the end of the boutique. **Between 4 pm to 5 pm, all Vendors must deliver their completed Gross Sales Calculation Receipt Form and your 10% of gross sales donation to the Midori Kai table.** This form will be inside your Vendor Packet.
- 100% of the profits from our boutique will be donated to the Midori Kai Endowment Fund to support nonprofit organizations.
- Midori Kai, Inc. is CA non-profit corporation pursuant to IRC 501(c) (3); your 10% sales donation is a charitable tax deduction to the extent permitted by law (please confirm with your accountant). **Midori Kai, Inc. Federal Tax ID # 77-0561406.**

**MIDORI KAI SPONSORSHIPS OR VOLUNTARY DONATIONS:** Your boutique sponsorship or donation in any amount is welcome. Sponsors will be recognized on the Midori Kai website. See the Sponsorship page on our website for details.

**TRASH DISPOSAL:** Vendor is responsible for disposal of all trash in the onsite dumpster or recycling dumpster. There are two trash enclosures as shown on the Site Plan. **VENDOR MUST FLATTEN ALL CARDBOARD BOXES** before disposing of them in the onsite recycling dumpster.

**CANCELLATION POLICY:**

- All cancellations must be in writing via email to [midorikaiboutique@gmail.com](mailto:midorikaiboutique@gmail.com)
- \*100% refund before August 1<sup>st</sup>
- \*50% refund from August 1<sup>st</sup> thru August 31<sup>st</sup>
- \*0% refund as of September 1

If you have any questions, please email us at [midorikaiboutique@gmail.com](mailto:midorikaiboutique@gmail.com) or call Phyllis Osaki at (925) 596-1770.

Thank you

*Phyllis Osaki & Maureen Mukai*

Midori Kai, Inc.  
Phyllis Osaki & Maureen Mukai  
Boutique Co-Chairs



## Midori Kai Boutique Sponsorship Opportunity

Saturday, September 13, 2025  
9:30 am – 4 pm  
Lakeside Office Plaza - Sunnyvale

Boutique proceeds go to the Midori Kai Foundation (our endowment fund) to support select non-profit Grant Recipients and Trailblazers Honorees.

### 2024/2025 Grant Recipients

Asian Pacific American Leadership Institute

Japanese American Museum of San Jose

Japanese Community Youth Council

National Japanese American Historical Society – Military Intelligence Service Historic Learning Center

San Jose Buddhist Church Betsuin – Lotus Preschool

### 2023/2024 Trailblazers Honorees

The late Yoshihiro Uchida, San Jose State Judo Coach, Successful Businessman & Civic Visionary

The late Honorable Patsy Takemoto Mink, US Congressional Representative & Champion for Equality

The late Honorable Norman Y. Mineta, US Congressional Representative, US Secretary of Commerce and US Secretary of Transportation

## Sponsorship Levels

\$5,000 and up

\$4,000-\$4,999

\$2,500-\$3,999

\$1,000-\$2,400

\$500-\$999

\$100-\$499

Up to \$99

Diamond Botan (peony)

Emerald Kiku (chrysanthemum)

Platinum Sakura (cherry blossom)

Gold Ayame (iris)

Silver Tsubaki (camellia)

Ruby Kosumosu (cosmos)

Friends of Midori Kai

Questions? Please reach out to: Heidi Shigematsu ([Heidi@shigins.com](mailto:Heidi@shigins.com)) or Joyce Iwasaki ([j.iwasaki@yahoo.com](mailto:j.iwasaki@yahoo.com))

**Please complete the attached Sponsorship Form and submit by August 31, 2025**

Midori Kai, Inc. is a IRC 501(c)(3) tax-exempt organization and your donation is deductible to the extent of the law. EIN: 77-0561406



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
xx/xx/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Producer/Agency Name Producer/Agency Address Producer/Agency City State Zip Code	<b>CONTACT NAME:</b> Agent Contact Name <b>PHONE (A/C, No, Ext):</b> (xxx)-xxx-xxxx <b>FAX (A/C, No):</b> (xxx)-xxx-xxxx <b>E-MAIL ADDRESS:</b> Contact Email Address
	<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Insurance Carrier Name <b>NAIC #</b> xxxxx <b>INSURER B:</b> <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>
<b>INSURED</b> Vendor Name Vendor Address Vendor City, Vendor State, Vendor Zip Code	

**COVERAGES** **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	<input checked="" type="checkbox"/>	Vendor Policy Number	xx/xx/xxxx	xx/xx/xxxx	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ xxx,xxx MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ x,xxx,xxx ANIMAL BAILIEE \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALLOWED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICE MEMBER EXCLUDED? (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES** (Attach ACORD 101, Additional Remarks Schedule, If more space is required)  
 Certificate holder has been added as additional insured regarding the above mentioned policy per attached Additional Insured - Designated Person or Organization (CG 20 26)

<b>CERTIFICATE HOLDER</b> Midori Kai Inc., a California non-profit IRC (501) (c) (3) corporation 5674 Sonoma Drive Pleasanton, CA 94566	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	<b>AUTHORIZED REPRESENTATIVE</b> Signature

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**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**ADDITIONAL INSURED – DESIGNATED PERSON OR ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

**Schedule**

**Name of Additional Insured Person(s) or Organization(s):**

Midori Kai Inc., a California non-profit IRC (501) (c) (3) corporation

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

**A. SECTION II - WHO IS AN INSURED** is amended to include as an Additional Insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury," "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

1. in the performance of your ongoing operations; or
2. in connection with your premises owned by or rented to you.

However:

1. the insurance afforded to such additional insured only applies to the extent permitted by law; and
2. if coverage provided to the Additional Insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

**B.** With respect to the insurance afforded to these Additional Insureds, the following is added to **SECTION III – LIMITS OF INSURANCE:**

If coverage provided to the Additional Insured is required by a contract or agreement, the most we will pay on behalf of the Additional Insured is the amount of insurance:

1. required by the contract or agreement; or
2. available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.